



Interoffice Memorandum

To: See Distribution List

From: Kenneth L. Lay

Department: Executive

Subject: Enron LOC

Date: August 24, 2001

This serves as notice of my intent to repay my outstanding loan balance of \$4,000,000 in full with shares of Enron stock as of today, August 24, 2001.

A handwritten signature in cursive script, appearing to read "Kenneth L. Lay".

CC: Rocky Emery

Bob Butts

Mary Joyce

↘ Elaine Overturf

EC38648B0050161

Respect
Form 000-469-E(7/92)

Integrity

Communication

Excellence

EXH063-00309

GOVERNMENT
EXHIBIT
4091
Crim. No. H-04-25 (S-2)